



Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
Chaksrikishnapur-Kulberia :: Kulberia :: Purba Medinipur :: Pin-721649

Memo No.IQAC/04

Date: 05.07.2019

**NOTICE**

**Internal Quality Assurance Cell (IQAC)**

An Internal Quality Assurance Cell (IQAC) meeting will be held on 11.07.2019 at 1:30 PM to discuss the following agenda.

**Agenda:**

1. Confirmation of the Minutes of IQAC meeting held on 15.01.2019.
2. Action Taken Report.
3. Induction of new members in IQAC
4. Organizing soft skill Programme.
5. Green campus initiatives.
6. Matter arising.

IQAC members are requested to attend.

IQAC Coordinator

Principal

*Principal*

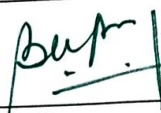
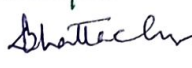

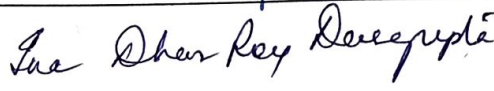
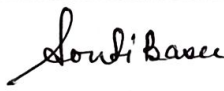
Shahid Matangini Hazra Government  
College for Women  
Chaksrikishnapur, Kulberia, Tamaluk, Purba Medinipur

**IQAC Members:**

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
3. Smt Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Dr. Ina Dhar Roy Dasgupta, Assistant Professor & HOD, Dept. of Geography, Member (IQAC)

**Shahid Matangini Hazra Government College for Women**  
**Internal Quality Assurance Cell (IQAC) Meeting Dated. 11/7/2019**

**List of attendees**

Sl No	Name	Signature
1.	DR. BIJOY KRISHNA ROY	 Principal Shahid Matangini Hazra Government College for Women Chakraborty, Kullaria, Tanjore, Purb Medinipur
2.	Debasyn Bhattacharya	
3.	PIKU DAS GUPTA	
4.	Indra Dhar Roy Dasgupta	
5.	Souli Basu	
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Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur :: Pin-721649

**Proceedings of the IQAC Meeting dated-11/07/2019.**

Meeting started at 1.30 p.m. in the chamber of Principal with Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all members to the IQAC meeting of the college.
2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.
3. It was resolved that following IQAC member will be changed and new IQAC members will be inducted for 2019-20.

1. Dr. Ina Dhar Roy Dasgupta, Assistant Professor & HOD, Dept. of Geography, Member (IQAC)

New IQAC members will be inducted.

1. Smt Soma Rani Karan, Assistant Professor, Dept. of Economics, Member (IQAC)
2. Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)

Following existing IQAC members will continue in the committee:

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
3. Smt Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)

4. It was resolved that the Career Counselling Sub-committee will take initiative to organize soft skill training and entrepreneur training programme for students in line with the guideline of NAAC.

5. It was resolved that college NSS will arrange to conduct 'Keep Your Campus Clean' and also will organize tree plantation programme.

6. In matters arising, it has been resolved that CAS proposal of eligible faculty members will be processed.

With no more agenda to discuss, the Principal officially concluded the meeting by giving the Vote of Thanks.

IQAC Coordinator

Principal  
Principal  
Shahid Matangini Hazra Government  
College for Women  
Chaksrikrishnapur, Kulberia, Tamuk, Purba Medinipur



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Memo No.IQAC/05

Date: 15.11.2019

**NOTICE**

**Internal Quality Assurance Cell (IQAC)**

An Internal Quality Assurance Cell (IQAC) meeting will be held on 21.11.2019 at 1:30 PM to discuss the following agenda.

**Agenda:**

1. Confirmation of the Minutes of IQAC meeting held on 11.07.2019.
2. Action Taken Report
3. Service Book maintenance.
4. New regulation for CAS.
5. Matter arising.

IQAC members are requested to attend.

*[Signature]*

IQAC Coordinator

*[Signature]*  
Principal

*Principal*

Shahid Matangini Hazra Government  
College for Women  
Chaksrikishnapur, Kulberia, Tamuk, Purba Medinipur

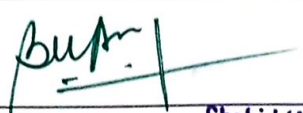
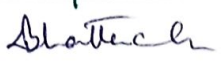
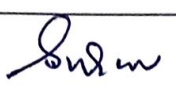
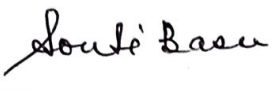
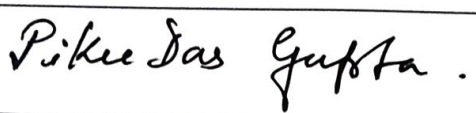
**IQAC Members:**

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Soma Rani Karan, Assistant Professor, Dept. of Economics, Member (IQAC)
3. Smt. Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
5. Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)



**Shahid Matangini Hazra Government College for Women**  
**Internal Quality Assurance Cell (IQAC) Meeting Dated. 21/11/19**

**List of attendees**

Sl No	Name	Signature
1.	DR. BIJOY KRISHNA ROY	
2.	Debapriya Bhattacharya	
3.	Soma Rani Kundu	
4.	Soufi Basu	
5.	PIKU DASGUPTA	
6.	DR. RANJANA GANGULY (MUKHERJEE)	
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*Principal*  
Shahid Matangini Hazra Governm.  
College for Women  
Chakrkrishnapur, Kulbaria, Tamuk, Purba Medini



Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur :: Pin-721649

**Proceedings of the IQAC Meeting dated-21/11/2019.**

Meeting started at 1.30 p.m. in the chamber of Principal with Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all newly inducted members to the IQAC meeting of the college.
2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.
3. It was resolved that Service Book Sub committee will assist Shri Mahitosh Bhowmik of college office for updating service book of newly joined faculty members in service to complete the process..
4. It was resolved that in view of introduction of new CAS regulations with effect from 07.12.2017, all newly joined faculty members will be apprised by IQAC coordinator to keep proper documentation in line to the prescribed evaluation parameters.

With no more agenda to discuss, the Principal officially concluded the meeting by giving the Vote of Thanks.

IQAC Coordinator

Principal

**Principal**  
Shahid Matangini Hazra Government  
College for Women  
Chaksrikrishnapur, Kulberia. Tanak, Purba Medinipur



Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
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Memo No.IQAC/06

Date: 09.01.2020

**NOTICE**

**Internal Quality Assurance Cell (IQAC)**

An Internal Quality Assurance Cell (IQAC) meeting will be held on 16.01.2020 at 1:30 PM to discuss the following agenda.

**Agenda:**

1. Confirmation of the Minutes of IQAC meeting held on 21.11.2019.
2. Action Taken Report.
3. Readiness for Academic Audit of 2019-20.
4. Upgradation of college infrastructure.
5. Computer peripherals purchase.
6. Matter arising.

IQAC members are requested to attend.

IQAC Coordinator

Principal

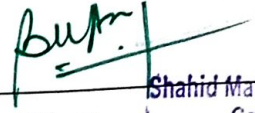
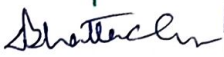
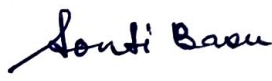
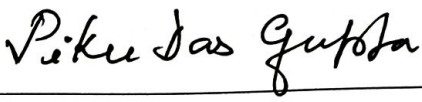
*Principal*  
Shahid Matangini Hazra Government  
College for Women  
Chaksrikrishnapur, Kulberia, Tamuk, Purba Medinipur

**IQAC Members:**

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Soma Rani Karan, Assistant Professor, Dept. of Economics, Member (IQAC)
3. Smt. Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
5. Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)

**Shahid Matangini Hazra Government College for Women**  
Internal Quality Assurance Cell (IQAC) Meeting Dated. 16/1/2020

**List of attendees**

Sl No	Name	Signature
1.	DR. BIJOY KRISHNA ROY	
2.	Debapoin Bhattacharya	
3.	Souti Basu	
4.	PIKU DAS GUPTA	
5.	DR. RANJANA G ANGULY (NUKHERJEE)	
6.	SOMA RANI KARAN	
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*Principal*  
Shahid Matangini Hazra Government  
College for Women  
Chakraborty, Kuliara, Tamluk, Purba Medinipur





Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur :: Pin-721649

### Proceedings of the IQAC Meeting dated-16/01/2020.

Meeting started at 1.30 p.m. in the chamber of Principal with Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all members to the IQAC meeting of the college.
2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.
3. It was resolved that the Convenor of the Academic Audit Sub-committee will coordinate with all HODs to finalize the Academic Audit Report.
4. It was resolved that steel almirahs will be purchased for department books and document. Almirahs will be purchased for departments also.
5. It was resolved that a new UPS will be purchase for college computers to ensure uninterrupted power supply for desktop computer of the college for students.
6. With no more agenda to discuss, the Principal officially concluded the meeting by giving the vote of thanks.

*Bhattacharya*

IQAC Coordinator

*Bhattacharya*  
Principal

Principal  
Shahid Matangini Hazra Government  
College for Women  
Chaksrikrishnapur, Kulberia, Tamuk, Purba Medinipur



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Shahid Matangini Hazra Government College for Women  
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Memo No.IQAC/07

Date: 06.04.2020

### NOTICE

#### Internal Quality Assurance Cell (IQAC)

An Internal Quality Assurance Cell (IQAC) meeting will be held on 08.04.2020 at 11:00 AM to discuss the following agenda. The meeting will be conducted online using google meeting platform.

#### **Agenda:**

1. Confirmation of the Minutes of IQAC meeting held on 21.11.2019.
2. Action Taken Report
3. Covid-19 Pandemic and introduction of online teaching/learning procedures.
4. Matter arising.

IQAC members are requested to attend.

*Debapriya Bhattacharyya*

IQAC Coordinator



*B. S. Basu*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
Chaksrikrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649  
Principal

#### **IQAC Members:**

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Soma Rani Karan, Assistant Professor, Dept. of Economics, Member (IQAC)
3. Smt. Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
5. Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)



Government of West Bengal  
Shahid Matangini Hazra Government College for Women  
Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur :: Pin-721649

### Proceedings of the IQAC Meeting dated-08/04/2020.

The Online meeting started at 11.00 am. with the introductory deliberation by Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all members to the online IQAC meeting of the college and apprised about the Covid-19 pandemic and actions at the trying moment.
2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.
3. It was resolved that as per Vidyasagar University notification, ILMS (Integrated Learning Management Systems) will be rolled out and all faculties will be user of the ILMS system where study materials can be uploaded. It was further resolved that all students also will be user to ILMS system and they will be accessing respective course related areas for study materials.

It was further resolved that IQAC will take the following Plan of Actions.:

- i) All faculties will be user in ILMS system to access online.
- ii) All HODs will monitor to coordinate with respective department students to ensure login into ILMS.
- iii) All faculties will prepare study materials in soft form and that can be uploaded in ILMS

It was further resolved that all possible means will be used to continue teaching and learning process. Faculty members will maintain record of online classes taken and study materials uploaded in ILMS.

With no more agenda to discuss, the Principal officially concluded the meeting by giving the Vote of Thanks.

*Sebagisya Bhattacharya*

IQAC Coordinator



*Bijoy Krishna Roy*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
Chaksrikrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649

Principal





GOVERNMENT OF WEST BENGAL

Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649

✉ matanginicollege@gmail.com/ principal@matanginicollege.ac.in ☎ 03228-262261/262262 🌐 www.matanginicollege.ac.in



Memo No.IQAC/08

Date: 05.05.2020

**NOTICE**

**Internal Quality Assurance Cell (IQAC)**

An Internal Quality Assurance Cell (IQAC) meeting will be held on 08.05.2020 at 11:00 AM to discuss the following agenda. The meeting will be conducted online using google meeting platform.

**Agenda:**

1. Confirmation of the Minutes of IQAC meeting held on 08.04.2020.
2. Action Taken Report
3. Covid-19 Pandemic and Online line teaching and learning procedures.
4. Matter arising.

IQAC members are requested to attend.

*Debapriya Bhattacharyya*

IQAC Coordinator

IQAC Members:



*[Signature]*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
ChaksriKrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649

Principal

1. Sri Debapriya Bhattacharyya, Associate Professor and HOD, Dept. of Bengali, Coordinator (IQAC)
2. Smt Soma Rani Karan, Assistant Professor, Dept. of Economics, Member (IQAC)
3. Smt. Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
- Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)





GOVERNMENT OF WEST BENGAL

Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

Chaksrikrishnapur-Kulberia :: Kulberia :: Purba Medinipur 721649

✉ matanginicollege@gmail.com/ principal@matanginicollege.ac.in ☎ 03228-262261/262262 🌐 www.matanginicollege.ac.in



**Proceedings of the IQAC Meeting dated-08/05/2020.**

The Online meeting started at 11.00 am with the introductory deliberation by Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all members to the IQAC online meeting of the college and apprised about impacts of Covid-19 pandemic in social and academic platform, lockdown scenarios and actions at the trying moment.
2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.
3. It was resolved to take the following Plan of Actions:
  - i) Online teaching and learning process will start using Google platform in addition to the ILMS system which is already made available for faculties and students. Online class records will be maintained by departments.
  - ii) All HODs and faculties will coordinate with respective department students and will guide them to use the online teaching and learning process.
  - iii) All HODs will be monitoring that study materials are regularly uploaded in ILMS.
  - iv) All student will login the ILMS system to access study materials provided by faculties.
  - v) All possible means will be used to continue teaching and learning process.

With no more agenda to discuss, the Principal officially concluded the meeting by giving the Vote of Thanks.

*Sebagisya Bhattacharya*

IQAC Coordinator



*Bijoy Krishna Roy*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
ChaksriKrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649  
Principal



GOVERNMENT OF WEST BENGAL  
Office of the Principal

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Memo No.IQAC/09

Date: 06.06.2020



### NOTICE

#### Internal Quality Assurance Cell (IQAC)

An Internal Quality Assurance Cell (IQAC) meeting will be held today at 8:30 PM to discuss the following agenda. The meeting will be conducted online using google meeting platform.

#### Agenda:

1. Confirmation of the Minutes of IQAC meeting held on 08.05.2020.
2. Action Taken Report
3. Covid-19 Pandemic and Govt notification for extension of lockdown.
4. Online line teaching and learning procedures.
5. Notification of Vidyasagar University for 80% completion of syllabus.
6. Matter arising.

IQAC members are requested to attend.

*Debapriya Bhattacharyya*

IQAC Coordinator



*B. M. X*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
Chaksrikrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649  
Principal

#### IQAC Members:

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3. Smt. Souti Basu, Assistant Professor & HOD, Dept. of Philosophy, Member (IQAC)
4. Smt Piku Das Gupta, Assistant Professor & HOD, Dept. of Political Science, Member (IQAC)
5. Dr. Ranjana Ganguly, Associate Professor & HOD, Dept. of Sanskrit, Member (IQAC)





GOVERNMENT OF WEST BENGAL  
Office of the Principal

**SHAHID MATANGINI HAZRA GOVT. GENERAL DEGREE COLLEGE FOR WOMEN**

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### Proceedings of the IQAC Meeting dated-06/06/2020

The Online meeting started at 8.30 PM with the introductory deliberation by Dr. Bijoy Krishna Roy (Principal, Shahid Matangini Hazra Government Degree College for Women) in the chair.

1. Principal welcomed all members to the IQAC meeting of the college and apprised about the Covid-19 pandemic and Government notification about extension of lockdown and our actions at the trying moment.

2. The IQAC Co-Ordinator read out the minutes of the last meeting and confirmed.

3. The IQAC Co-Ordinator also apprised that as per the Government Notification dated 30.05.2020, the lockdown period has been further extended upto 30.06.2020. Accordingly, all physical classes will be suspended.

4. It was resolved to continue online teaching and learning process. All possible means will be used to continue online teaching and learning process. Faculty members will maintain record of online classes taken and course materials / noted uploaded in ILMS.

5. It was resolved that the prescribed format of Vidyasagar University for status of syllabus coverage will be filled in by all departments by 15.06.2020.

With no more agenda to discuss, the Principal officially concluded the meeting by giving the Vote of Thanks.

*Sebagosya Bhattacharya*



IQAC Coordinator

*Bijoy Krishna Roy*

Principal  
Shahid Matangini Hazra Govt. General Degree  
College for Women  
Chaksrikrishnapur-Kulberia::Kulberia::Purba Medinipur  
721649  
Principal